



337 West Main Street  
Malone, NY 12953  
Telephone (518) 483-5934  
Fax (518) 483-0984

## 2026 Lawn Maintenance Bidder's Package

### Scope of Work:

The selected bidder(s) shall provide weekly lawn maintenance, which shall include the following services at designated locations from May 1, 2026 through September 30, 2026. Additional services may be requested in the month of October depending upon weather.

### Lawn Maintenance at Each Location Includes the Following:

- Spring clean up: Remove debris (i.e rake lawns, pickup branches, etc.), sweep parking lots, and prepare the location for mowing/edging rest of season.
- Mow all lawns weekly.
- Edging around all curbs, sidewalks and structures (buildings, sheds, etc.)
- Trim bushes and trees at stepladder height as needed or requested.
- Sweep and remove lawn trimmings from parking lots & sidewalks.
- Pickup and remove any trash/debris on the lawn weekly while performing mowing service.
- All work is to be performed using the contractor's equipment. Contractor is responsible for purchasing fuel and other necessary supplies.

### Bidding Process:

- Bids are due by **4PM on Wednesday, April 8, 2026.** Late bids will not be accepted.
- Selected bidders will be notified by April 22nd, 2026.
- Bids must be submitted using the provided Bidder's Response Form. Bids submitted in any other format will not be accepted.
- Bids may be submitted in a sealed envelope at FCCHC's main office by leaving the bid with the receptionist or in the after-hours drop box, or via email to **ncox@thefcchc.com.**
- A single Bidder's Response Form can be submitted for all properties for which you wish to be considered.
- Property locations are listed on the following page. Bidders are encouraged to assess property prior to submitting their bid. You may drive by the property/pull into parking lots to assess needs.
- All bids should be submitted for a flat, monthly fee for all lawn maintenance services.
- **Bidders are encouraged to contact ncox@thefcchc.com or 518-483-5934, ext. 100 prior to submitting their bids if they have questions regarding the scope of work or bidding process.**

**Submit completed Bidder's Response Form per directions provided in cover sheet.**



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**2026 Lawn Maintenance Bidder's Response Form**

Contractor Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Bids should reflect the total cost for lawn maintenance for the 2026 season along with the monthly cost. The season is expected to run from May 1, 2026 through September 30, 2026. Additional services may be requested in October based upon the weather.

**\*\*Location addresses are included on the last page of this packet.**

Select properties for which you would like to submit a bid and provide requested information:

[ ] FCCHC's Main Office: Monthly Rate: \_\_\_\_\_ x5 months = \_\_\_\_\_ (Total)

[ ] 69 Park Street, Malone: Monthly Rate: \_\_\_\_\_ x5 months = \_\_\_\_\_ (Total)

[ ] Elm Street, Malone: Monthly Rate: \_\_\_\_\_ x5 months = \_\_\_\_\_ (Total)

[ ] L'Esperance Malone: Monthly Rate: \_\_\_\_\_ x5 months = \_\_\_\_\_ (Total)

[ ] Countryside, Malone: Monthly Rate: \_\_\_\_\_ x5 months = \_\_\_\_\_ (Total)

[ ] Burchacon Burke: Monthly Rate: \_\_\_\_\_ x5 months = \_\_\_\_\_ (Total)

[ ] Burchacon Chateaugay - LaCount Street: Monthly Rate: \_\_\_\_\_ x5 months = \_\_\_\_\_ (Total)

[ ] Burchacon Chateaugay - John Street: Monthly Rate: \_\_\_\_\_ x5 months = \_\_\_\_\_ (Total)

[ ] Burchacon Constable: Monthly Rate: \_\_\_\_\_ x5 months = \_\_\_\_\_ (Total)

[ ] L'Esperance Tupper Lake: Monthly Rate: \_\_\_\_\_ x5 months = \_\_\_\_\_ (Total)

[ ] West Valley I & II, Lake Placid: Monthly Rate: \_\_\_\_\_ x5 months = \_\_\_\_\_ (Total)

[ ] Windmill Estates, Malone: Monthly Rate: \_\_\_\_\_ x5 months = \_\_\_\_\_ (Total)

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## Property Addresses

- **FCCHC's Main Office: 337 West Main Street, Malone**
- **Park Street: 69 Park Street, Malone**
- **Elm Street: 218 Elm Street, Malone**
- **L'Esperance Malone: 22 Lesperance Lane, Malone**
- **Countryside: 33 Countryside Lane, Malone**
- **Windmill Estates: 44 Windmill Lane, Malone**
- **L'Esperance Tupper Lake: 301 McLaughlin Ave, Tupper Lake**
- **West Valley I & II, Lake Placid: 16 Copper Way, Lake Placid**
- **Burchacon Burke: 744 Depot St.**
- **Burchacon Chateaugay: 21 LaCount Street, Chateaugay**
- **Burchacon Chateaugay: 12 John Street, Chateaugay**
- **Burchacon Constable: 4 CR 38, Constable**

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